



City of St. Louis
DEPARTMENT OF PUBLIC SAFETY
RIGHTS AND RESPONSIBILITIES OF ALARM OWNERS

St. Louis's Alarm Permit and False Alarm Management Ordinance #66264 (the "Ordinance") will be effective June 1, 2005. For a copy of the Ordinance, go to www.slpl.lib.mo.us/cco/ords/data/ord6264.htm.

All Alarm Owners have the following rights and responsibilities under the Ordinance.

Rights:

- 1) Work with an Alarm Business or subcontractor that is licensed by the City of St. Louis;
- 2) Be shown an ID from any Alarm Agent (salesperson or installer) that includes a full face photo of the Agent, name, height, weight, date of birth, name of employing Alarm Business, business license number of such Alarm Business, Agent's capacity with the Business, and signature of the Agent;
- 3) Be provided with a written estimate of cost and scope of work to be performed before any work is begun for either a new Alarm System installation or an alteration of an existing System;
- 4) Receive written instructions and training by the Alarm Agent in the operation of the Alarm System and the prevention of False Alarms;
- 5) Receive a phone number of the Central Monitoring Station that monitors the Alarm System; and,
- 6) Receive a copy of the Ordinance and a copy of this brochure detailing the Rights and Responsibilities of Alarm Owners.

Responsibilities:

- 1) Only work with Alarm Businesses and/or subcontractors properly licensed by the City of St. Louis;
- 2) Maintain the premises in which the Alarm System is installed in a manner that insures proper operation of the system;
- 3) Maintain the Alarm System in a manner that will prevent or minimize False Alarms;
- 4) Sign a form provided by the Alarm Business at the time of installation certifying that Owner (a) understands the requirement to register an Alarm Systems, (b) has received instructions on the proper operation of the System, (c) has received a copy of the Ordinance, and (d) has received a brochure on the Rights and Responsibilities of an Alarm Owner;
- 5) Refrain from manually activating an alarm for any reason other than upon the occurrence of an event that the Alarm System was installed to report;
- 6) Instruct all persons authorized to use the Alarm System in the proper use of the System and the prevention of False Alarms; and,
- 7) Promptly pay all alarm fees billed to Owner associated with False Alarms;
- 8) Pay the Alarm System annual registration fee in the event such fee is not paid by Owner's Alarm Business/Central Monitoring Station.